



ICAR - NATIONAL RICE RESEARCH INSTITUTE
CUTTACK – 753 006 (ODISHA)



**Department of Agricultural Research and Education
(DARE),**

Phone(PABX): 0671-2367768-783/FAX: (0671)2367663/2367759

E-mail: crrietc@nic.in

URL: <http://www.crri.nic.in>

BID DOCUMENT

NAME OF WORK: "ANNUAL CONTRACT FOR PROVIDING SECURITY SERVICES" AT NRRI, CUTTACK-6."

Tender Enquiry No: 10/Tech / Security/NRRI/2017-18

Tender published at Website:

<https://eprocure.gov.in>

<http://crri.nic.in>

**CPPP Helpline No : 1800-3070-2232, 0120-4200462
0120- 4001002**



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CUTTACK – 753 006 (ODISHA)**



Department of Agricultural Research and Education

(DARE),

Phone(PABX): 0671-2367768-783/FAX: (0671)2367663/2367759

E-mail: crictc@nic.in

URL: <http://www.crii.nic.in>

F. No. 53-15/17-18/Tech./Security/2017-18

E-TENDER NOTICE

Tender Enquiry No: 10/Tech./Security/NRRI/2017-18

1. Online Quotations/tenders are invited from reputed contractors for following **JOB /WORK CONTRACT FOR PROVIDING "ANNUAL CONTRACT FOR PROVIDING SECURITY SERVICES" AT NRRI, CUTTACK-753006** on behalf of Director ICAR- National Rice Research Institute, Cuttack-6.
2. The tender form/bid documents may be downloaded from the <https://eprocure.gov.in/eprocure/app> and our website www.nrri.nic.in. Online submission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. Manual/Offline bids shall not be accepted in any circumstances.
3. **Earnest Money Deposit:** The interested Firms are required to deposit (in original) **an Earnest Money Deposit (EMD)** of the amount **Rs. 1,44,000.00 (Rupees One Lakh Forty Four Thousand only)** in the form of Demand Draft in favour of the Director, NRRI, Cuttack-6 payable only at the State Bank of India Nayabazar, Cuttack-4 (Code No. 2094) may be address to **Assistant Administrative Officer, NRRI, Cuttack -753006**.
4. EMD shall be valid for 180 days from the due date of receipt of tenders. This EMD should be submitted in sealed envelope super-scribed as EMD for **JOB /WORK CONTRACT FOR PROVIDING "ANNUAL CONTRACT FOR PROVIDING SECURITY SERVICES" AT ICAR-NRRI, Cuttack-753006**.
5. **As and when the VDA/Minimum Wages are enhanced by the Central Labour Commissioner, the same rate of wages should be paid. However, the enhanced rate of wages will be reimbursed by this Institute and the contract amount will be enhanced accordingly.**
6. Estimated cost is **Rs. 72 lakhs** approximate per annum

Critical Dates

Tender Number	10/Tech./Security/NRRI/2017-18
Description of work	"ANNUAL CONTRACT FOR PROVIDING SECURITY SERVICES" AT NRRI, CUTTACK-6
Type of Tender	Two Bid system
Bid submission Start Date and Time	05.02.2018 at 3.00 p.m. to onward
Bid submission End Date and Time	27.02.2018 up to 3.00 p.m
Date and time of opening Tenders	28.02.2018 at 3.00 p.m.
Financial Bid to be opened	As will be reflected in the Technical Evaluation Report
Bid Validity	180 days from the date of Technical Bid opening.
EMD	Rs. 1,44,000.00 (Rupees One lakh Forty Four Thousand Only) in the form of Demand Draft in favour of Director, NRRI, payable only at the State Bank of India Nayabazar, Cuttack-4 (Code No.2094).
EMD Validity	180 days from the date of Technical bid opening. This EMD should be submitted in Sealed envelope super-scribed as EMD for JOB / WORK CONTRACT FOR "ANNUAL CONTRACT FOR PROVIDING SECURITY SERVICES" AT NRRI, CUTTACK-6 " at ICAR-NRRI, Cuttack – 753006.
Security Deposit	8% of the total contract value (Annually) shall be deposited in the form of Demand Draft in favour of the Director, NRRI, Cuttack-6.
Submission of Bids	Online bids uploaded on CPP Portal (http://eprocure.gov.in/eprocure/app .) from 05.02.2018 to 27.02.2018 up to 3.00 p.m. Hard copy of the tender must also be submitted along with EMD before closing date and time.
Details of tender	Tender Documents and Notice in also available on NRRI website (www.nrri.nic.in)

Important Notes:

1. Tender Documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders who have not enrolled / registered in e-procurement should enroll / register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at 'Instructions for online Bid Submission'.
2. Only bids received on our e-procurement portal will be considered for opening. However, one set of print out of bid documents should be submitted along with the EMD.
3. NRRI will not be responsible for any delay in enrollment or submission of the offer/up-loading the offer on above mentioned e-procurement portal for any reason whatsoever. Hence vendors are advised to register in the e-procurement website <https://eprocure.gov.in> & enroll their Digital Signature Certificate (Class – II or above) and upload their quotations well in advance to avoid last minute problems.

4. Any Corrigendum about extension of date in respect of above tender shall be issued on our website www.nrri.nic.in and website <https://eprocure.gov.in> only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated.
5. The Director, NRRI, Cuttack may at his/her discretion, extend this date by a fortnight and such extension shall be binding on Tenderness.
6. The Director, NRRI, Cuttack- 753006 reserves the right to accept or reject any or all the quotations either in full or in parts without assigning any reason.
7. **The job may be awarded initially for a period of one year, which may subsequently be extended based on the satisfactory performance of the service.**
8. If the date up to which the Tenders are to open for acceptance is declared to be a holiday, the Tenders shall be deemed to remain open for acceptance till the next working day.
9. Please note that only online bids will be accepted
10. Link: eprocure.gov.in

Place: NRRI, Cuttack
Date : ____/____/2018

Digitally signed by :
Date :2018
Location : NRRI



ICAR-NATIONAL RICE RESEARCH INSTITUTE
(Indian Council of Agricultural Research)
CUTTACK-753 006, (ORISSA), INDIA



GRAM: RICE, PHONE: 0671-2367768-783, FAX: 0671-2367663, e-mail: rrictc@nic.in

Note: All communications must be addressed to 'The Director', NRRI, Cuttack-6.

INVITATION TO TENDER AND INSTRUCTIONS CONTAINING TERMS AND CONDITIONS GOVERNING THE JOB WORK CONTRACT FOR PROVIDING "ANNUAL CONTACT FOR PROVIDING SECURITY SERVICES" AT NRRI, CUTTACK-6.

From:

*The Director
NRRI, Cuttack-6.*

To

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.....
.....

Dear Sir (s),

E-tenders (in 2 bid system) are hereby invited on behalf of the Director, NRRI, Cuttack-6 for annual contract of PROVIDING JOB WORK/SERVICE CONTRACT FOR PROVIDING ALLIED SERVICES i.e. "ANNUAL CONTACT FOR PROVIDING SECURITY SERVICES" AT NRRI, CUTTACK-6. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts and the special terms and conditions are detailed in the tender forms and its schedules. Please submit your rates in the tenders form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.

2) An earnest money of **Rs. 1,44,000/- (Rupees One Lakh Forty Four Thousand only)** must be deposited in the form of demand draft payable to Director NRRI, Cuttack-6. The particulars of the earnest money deposited must also be super-scribed on the top of the envelope by indicating the draft number and date, failing which the tenders will not be opened. The tenders will not be considered if earnest money is not deposited with the tenders. **However, EMD is exempted for agencies registered with National Small Industries Corporation (NSIC).**

3) The tenderer is being permitted to give tenders in consideration of the stipulation on his part that after submitting his tenders, he will not rescind from his offer or modify the terms and conditions thereof. If the tenderer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the Institute. In the event of the offer made by the tenderer not being accepted, the amount of earnest money deposited by the tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the Institute.

4) The tenders are liable to be ignored if complete information as required is not given therein or if the particulars asked for in the schedules to the tenders is not fully filled in. Individual signing the tenders or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney of (iii) constituted attorney of the firm if it is a company.

5) **If tenderer does not accept the offer, after issue of letter of award by Institute within 15 days, the offer made shall be deemed to be withdrawn without any notice & earnest money forfeited**

6) In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the tenders and all other related documents must be signed by every partner of the firm. A person signing the tenders form or any other documents forming part of the contract on behalf of another shall be deemed to warrant that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the ICAR/NRRI shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all cost and damages. Each page of the tenders and annexure, if any, should be signed by the tenderer.

7) First, Technical bids will be opened and after evaluation of Technical bids in accordance with the qualifying criteria points as indicated in check list, a list of firm qualified in Technical bids will be prepared and the date of opening of Financial bids will be reflected. The Financial bids will be opened on the prescribed date and time in the website who qualified in Technical bids: and only those firms will be considered for financial bid who will qualify in the Technical bid.

8) The printout copy of the tenders and original EMD in the form of Demand Draft is to be submitted in a closed cover super-scribed as THE JOB WORK CONTRACT FOR PROVIDING ALLIED SERVICES "ANNUAL CONTACT FOR PROVIDING SECURITY SERVICES" AT NRRI, CUTTACK-6 with address of this office. All Tenders should be sent by Registered Post.

9) The Institute is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders in whole or in part. You are however at liberty to Tenders for the whole or any portion or to state in the tenders that the rates quoted shall apply only if the tenders are considered fully. Other conditional Tenders will not be accepted.

10) **An amount of Rs. 5,76,000/- (Rs. Five Lakh Seventy Six only) as a security deposit** for the contract is to be deposited by the selected agency/successful tenderer only after receiving a communication from the Institute. In the event of non-deposition of the same, the earnest money will be forfeited.

11) No interest on security deposit and earnest money deposit shall be paid by the Institute to the tenderer.

12) Goods & Service Tax applicable or made applicable after awarding the contract in respect of this contract shall be payable by contractor and ICAR/NRRI will not entertain any claim whatsoever in this respect. However the GST or any other tax which is as per rules of the Govt., shall be deducted at source from monthly bills of the successful tenderer, as per rules/instructions made applicable from time to time by government.

13) Director, NRRI, Cuttack-6 reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons, not mandatory to be communicated to the tenderer.

14) Decision of Director, NRRI, Cuttack-6 shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, NRRI, Cuttack-6. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act.1996.

15) Acceptance by the Institute will be communicated by FAX/Telegram, Express letter or any other form of communication. Formal letter of acceptance and work order of the Tenders will be forwarded as soon as possible, but the earlier instructions in the FAX/Telegram/Express letter etc. should be acted upon immediately.

Note: 1) The NRRI will pay the bill inclusive the tax component and the contractor will deposit the tax and furnish proof of deposit to NRRI every month.
2) The contractor will have to make payment for 2 consecutive months, even without receiving payment from NRRI

Yours faithfully,

For and on behalf of the Director
NRRI, Cuttack-6

TENDERS FOR THE CONTRACT FOR JOB WORK/SERVICE CONTRACT FOR "ANNUAL CONTACT FOR PROVIDING SECURITY SERVICES" AT NRRI, CUTTACK-6

Full Name & Address of the Tenderer in addition of Post/Box No., if any, should be quoted in all communications to this Office	:	
Telephone No.	:	
Telegraphic Address/FAX/Cellular No.	:	
E-Mail address	:	

From:

.....

To

The Director,
 NRRI, Cuttack-6.

I/we have read all the particulars regarding the General information and other terms and conditions of the contract for THE JOB WORK/SERVICE CONTRACT FOR "ANNUAL CONTACT FOR PROVIDING SECURITY SERVICES" AT NRRI, CUTTACK-6 and agree to provide the services as details in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in Schedule-I to this Tender and I/we agree to hold this offer open till 180 days. The rates quoted will be valid for a period of one year in the event of award of the Contract. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

- 2) I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
- 3) The following pages have been added to and form a part of this Tender for the contract for Job Work/Service contract for "Providing Security Service at NRRI, Cuttack-6". The Schedule I & II to accompany this Tender are at pages_____
- 4) Every page so attached with this Tender bears my Signature and the office seal.
- 5) Pay order/DD No _____ of ` _____ drawn in favour of the Director, CRRI, Cuttack-6 and payable at State Bank of India, Nayabazar Branch, Cuttack-4 (Code No. 2094) is enclosed as earnest money required.

Witness: Signature & Seal of the Tenderer
 Telephone No. (Office):
 Address: Telephone No. (Resi.):
 Occupation: Mobile No.:

Signature of witness to contractor's signature
 Address:

Name & Signature of witness:
 Address:

TECHNICAL BID

Sl. No.	Documents required	Upload the scanned copy	Page No. of enclosures
a)	Registration certificate of the firm under the work contract of the Central Govt. /State govt.		
b)	Minimum turnover of the firm not less than Rs. 10.00 Lakh (Rupees Ten Lakh only) during the last financial year.		
c)	Last three years continuous experience of the firm in the field of providing such services in Central Govt. establishments/Autonomous bodies of Govt. of India/Corporations of Govt. of India/Reputed Public or Private Organizations provide the details in enclosed tabular form (Format given at page no. 15)		
d)	Certified Balance sheet of the firm for last year of the service contract by the chartered accountant.		
e)	Duly certified copies of the satisfactory services where the Tenderer is providing the services for the last three year.		
f)	Employee EPF registration certificate issued by local govt. etc.		
g)	Employee ESI registration certificate issued by local govt.etc.		
h)	The contractor/agency must have a registration with the Contract Labour (Regulation and Abolition) Act. 1970. The Contractor shall obtain the labour license under this Act & submit the copy before release of first months bill.		
i)	The details of staff including their names and address may be provided who are registered under ESI & EPF must be given separately. Minimum 50 nos. Ex-Servicemen (Staff/Supervisors) required with their ESI & EPF contributions. Documentary proof of vouchers to be required and may be attached.		
j)	Goods and Service tax registration certificate issued by Govt. etc.		
k)	Successful Tenderer will have to enter into a detailed contract agreement with ICAR / NRRI on non-judicial stamp paper of Rs. 100/- (Rupees One hundred only) . A draft specimen agreement is enclosed for reference.		

l)	The bidders MUST be registered under the Home department of the concerned state and enclose the certificate to this effect.		
m)	The Agency MUST have minimum 50 Ex-servicemen Security Guards & Security Supervisors in his muster roll. The list to be attached along with tender.		
n)	The Director, NRRI, Cuttack-6 reserves to itself the rights to cancel the tender either by part or full without assigning any reason thereof and without prior intimation to the tenderers.		
o)	Security guards to be deployed shall be preferably ex-servicemen with robust health and clean record preferably within age group of below 45 years . The watch and ward will be round the clock and 7 days of the week and shall be changed as per requirement of the One Part/First Party from time to time. In case there is any change in employment of the Security Guard, such change shall be intimated to the security Agency in writing well in advance.		

- Note:** 1)The NRRI will pay the bill inclusive the tax, and the contractor will deposit the tax and furnish proof of deposit to NRRI every month.
2) The contractor will have to make payment for 2 consecutive months, even without receiving payment from NRRI.
3) Successful Tenderer will have to enter into a detailed contract agreement with ICAR / NRRI on non-judicial stamp paper of Rs.100/- (Rupees one hundred only).

SIGNATURE OF THE TENDERER WITH STAMP

SCHEDULE TO TENDERS:

Part-I

- 1) Name of the Firm/Agency :
- 2) Full address with Post Box No. and Telephone No. :
if any
- 3) Constitution of the Firm/Agency(Attached copy) :
Indian Companies Act,1956,Indian Partnership
Act.1932 (please give names of partners) Any
other Act, if not the owners
- 4) For Partnership firms whether registered under :
the Indian partnership Act-1932, please state
further whether by the partnership agreement to
arbitration has been conferred on the partner who
has signed the Tender.
 - i) If answer to the above is in negative :
whether there is any general power of attorney
executed by all the partners of the firm
authorizing the partner who has signed the
Tenders to refer dispute condemning business of
the partnership to arbitration?
 - ii) If the answer to above is in point one :
and two the affirmative please furnish a copy of
either the partnership agreement or the general
power of attorney as the case may be. The copy
should be attested by a Notary Public or its
execution would be admitted by affidavit on a
properly stamped paper by all partners.
- 5) Name and full Address of your Bankers :
- 6) Your permanent Income Tax No/Circle/Ward :
- 7) Any other relevant information :

Part-II

- 8) Earnest Money Deposited (Yes/No) :

Part-III

- 9) Name and Address of the firm's representative :
and whether the firm would be representing and
the opening of the Tenders.
- 10) Name of the Permanent Representative to be :
visiting NRRI, Cuttack-6 regarding the contract.

Date:

Place:

AUTHORISED SIGNATORY

SCHEDULE-III

GENERAL INFORMATION & OTHER TERMS & CONDITIONS OF THE CONTRACT FOR PROVIDING "ANNUAL CONTACT FOR PROVIDING SECURITY SERVICES" AT NRRI, CUTTACK-6.

(National Rice Research Institute is situated at Cuttack a unit of Indian Council of Agricultural Research, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110014. Staff can only be deployed at NRRI, Cuttack-6 as per requirement)

Scope of work:

The approximate area to be supervised for providing Security Service at NRRI, Cuttack is about 327 acres. The details of Security requirements and duties to be performed may be assessed by the service providing agencies in consultation with the Security Officer, NRRI, Cuttack and quote their rates accordingly.

A) Frequent Security Service is required at the following points along with the entire area of this Institute.

i)	ESM Security Supervisor	02 Shifts	One shift from 2.00 P.M. to 10.00 P.M. and another shift from 10.00 P.M. to 6.00 A.M.
ii)	ESM Security Guards:		
	Main gate	02 Shifts	'A' Shift 6.00 A.M. to 2.00 P.M. & 'B' Shift 2.00 P.M. to 10.00 P.M.
	Agronomy Gate	03 Shifts	Round the Clock
	Patrolling from Engg. Divn./CMU/EMU / Residential Colony.	03 Shifts	Round the Clock
	Security at main building reception.	03 Shifts	Round the Clock (Armed Security Guard)
	Nehru colony patrolling.	03 Shifts	Round the Clock
	Central Go-down and adjacent areas	03 Shifts	Round the Clock
	Field patrolling/Rice fish.	03 Shifts + 01 Shift	Round the Clock + 01 shift from 10.00 P.M. to 6.00 A.M. ('C' Shift with Armed guard.)
	Total:	23 shifts/	

N.B. :- One each Security contract guard will be allowed for 26 days per month as per rule in force. Additional manpower will be provided by the selected agency to cover the shift duties in a month.

N.B.: The Price Bid should be submitted on-line in the "BOQ Format of Excel File" only as available in the Tender Notice in CPP Portal (<https://eprocure.gov.in>)

TERMS & CONDITIONS:

- 1) The supporting/allied services staff should follow strict attendance and alternative arrangements are to be made by the agency whenever anyone of staff/supervisor is to go on leave under intimation to this Office.
- 2) Changing of Staff/Supervisor should be intimated to the Security Officer, NRRI, Cuttack.
- 3) The Director, NRRI, Cuttack-6 reserves the right to reject any or all quotations in whole or in part without assigning any reason thereof. The decision of Director, NRRI, Cuttack-6 shall be final and binding on the contractor/Agency in respect of clause covered under the contract.
- 4) The staff provided should also maintain secrecy and discipline in the premises of Institute.
- 5) The staff provided should be capable of reading and writing Hindi and English with a minimum qualification of Middle Standard.
- 6) The Contractor shall keep a complaint register with his supervisor, and it shall be open to verification by the authorized officer of NRRI, CUTTACK-6 for the purpose. All complaints should be immediately attended to by the Agency.
- 7) Uniform with colour specifications and pattern approved by NRRI, CUTTACK-6 should be supplied by the contractor to the worker at his own cost and it should be ensured that the working staffs etc. are in proper uniform while on duty.
- 8) The agreement is terminable with one month notice on either side.
- 9) The contractor shall not sublet the work without prior written permission of the DIRECTOR, NRRI, CUTTACK-6.
- 10) The Contractor or his workers shall not misuse the premises allotted to them for any purpose other than for which the contract is awarded
- 11) The Selected agency shall provide the necessary personnel for and at NRRI, CUTTACK-6 as per labour acts prevalent in Central Govt./State Govt. Security guards to be deployed shall be preferably ex-servicemen with robust health and clean record preferably within age group of below **25-45**. The watch and ward will be round the clock and 7 days of the week and shall be changed as per requirement of the One Part/First Party from time to time. In case there is any change in employment of the Security Guard, such change shall be intimated to the security Agency in writing well in advance. They should be capable of preventing theft cases of undesirable elements and be conversant with use of conventional fire weapons. The security personnel should be dressed in proper uniforms while on duty. Any complaint against them shall be decided bilaterally with the Agency. Functional control over the security staff rests with the Security Officer, NRRI, Cuttack. The Agency shall be liable to pay compensation to NRRI for loss/damage due to theft/hooliganism as determined by the Director, NRRI, Cuttack-6.
- 12) The guards / supervisors, who have rendered three years services under different agencies in a go at NRRI, Cuttack shall not be eligible for deployment in this Institute.
- 13) The Institute will not provide any residential facility to the guards / supervisors. In case any of the personnel so provided is not found suitable by the Institute, the Institute shall have the right to ask for his replacement without giving any reason thereof and the agency shall on receipt of a written communication will have to replace such persons immediately.

- 14) The persons so provided by the agency under this contract will not be the employee of the ICAR/NRRI and there will be no employer-employee relationship between the ICAR/NRRI and the person so engaged by the contractor in the aforesaid services.
- 15) Payment for service contract will be made monthly upon submission of pre-receipted bill. Income Tax as applicable will be deducted at TDS only on service charges.
- 16) After physical inspection of the site, a very detailed assessment / requirements of personnel for providing security services at NRRI, Cuttack-6 shall have to be furnished along with the Tender.
- 17) All the Security Supervisors/guards to be deployed should be paid the minimum wages by the agency on the first week of the every month and the payment should be made in front of the authorized nominee of this Institute and a certificate in this regard should be furnished on the body of the bill by the Security Officer while submitting the monthly bill.
- 18) As and when the VDA/Minimum Wages are enhanced by the Central Labour Commissioner, the same rate of wages should be paid. However, the enhanced rate of wages will be reimbursed by this Institute and the contract amount will be enhanced accordingly.**
- 19) The bidders are to quote their rates taken into account the VDA rate applicable as on **01/10/ 2017** (per watch and ward without arms)
- 20) The rates to be quoted should include cost of each and every item including transportation cost, manpower cost, contribution, royalty and taxes etc. The NRRI shall not bear any extra charge on any account whatsoever i.e. Uniform, Liveries, OTA etc.
- 21) The contractor will discharge all his legal obligations in respect of the workers / supervisors to be employed / deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified the NRRI, Cuttack-6 from any claims, loss or damages that may be caused to it an account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of the Director, NRRI, Cuttack-6 shall be final and binding on the contractor.
- 22) Income Tax will be deducted from the payments due for the work done as per rule.
- 23) No guard should leave his point unless and until the reliever comes for shift duties; the supervisor will maintain all the registers, which are kept at concerned Section.
- 24) Changing of Supervisor/Staff should be intimated to the Security Officer.
- 25) The Contractor must employ adult labour only. Employment of child labour shall lead to the termination of the Contract.
- 26) The rates to be quoted should include cost of each and every item including transportation cost, manpower cost, royalty and taxes etc. The NRRI shall not bear any extra charge on any account whatsoever i.e. EPF contribution, EIS contribution other related statutory dues as per Minimum wages Act, 1948, contract Labour (R&A) Act, 1970, BOCW(RE&CS) Act, 1996 Uniform, Liveries, OTA etc.
- 27) The contract is subject to the condition that the tenderer will comply with all the laws and acts of Central Govt., State Govt. relating to this contract made applicable from time to time.

- 28) **Risk Clause:** NRRI, Cuttack-6 reserves the right to discontinue the service at any time, if the services are found unsatisfactory by giving a show-cause to be replied within a week and also has the right to award the contract to any other agency at the risk and cost of current agency and excess expenditure incurred on account of this can be recovered from S.D. or pending bills or by raising a separate claim.

LIQUIDATED DAMAGES CLAUSE:

1. An amount equivalent to two days of contract amount, subject to a minimum of Rs. 39,000/- will be levied as liquidated damages per day. Whenever and wherever it is found that the work is not up to the mark in any section, it will be brought to the notice of the supervisory staff of the firm by NRRI, Cuttack-6 and if no action is taken within one hour, liquidated damages clause will be invoked.
2. Any misconduct/misbehavior on the part of the manpower deployed by the agency will not be tolerated and such person(s) will have to be replaced immediately.

The Director, NRRI, Cuttack-6 reserves the right to reject any or all Tenders in whole or in part without assigning any reasons thereof. The decision of the Director, NRRI, Cuttack-6 shall be final and binding on the contractor/agency in respect of any clause under the contract.

Details of the Minimum 03 years experience/work done:

Sl. No.	Name of the Deptt. / Organization & Name of contract person with phone No.	Period		No. of staff deployed	Remarks (Contact farms telephone No. of the concerned Deptt.)
		From	To		

(Authorized Signatory)

CERTIFICATE FOR NON BLACK LISTING

(On non-judicial stamp paper work Rs. 100 or more)

We..... (name of the firm) certify that our company/firm has not been black listed by an Government Department/Government Educational Institutions/Research Institutes during the last three years.

Authorized signatory of Bidder with Seal

Name.....

Designation.....

Confidential

ANNEXURE C: TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

To

The Director
ICAR-National Rice Research Institute
Cuttack – 753006

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned "Tender/Work" from the web site(s) namely: www.nrri.nic.in / <https://eprocure.gov.in/eprocure/app> etc.: as per your NIT/ advertisement, given in the above-mentioned website (s).
2. The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.
3. I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(S) / corrigendum (s) in its totality / entirety.
4. I/We do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public sector undertaking
5. I/We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.

Yours faithfully,

Authorized signatory.

(Signature of the Bidder, with Official Seal)
Email. Id for correspondence.